

1 North Old Stage Road  
Mt. Shasta, CA 96067  
530-926-5508



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[www.mtshastamuseum.com](http://www.mtshastamuseum.com)

## **Planning Your Visit to Mt. Shasta Sisson Museum**

The following information will help you plan your visit to the Museum.  
We will provide a rack for hanging student coats.

### **Arrival**

- Leave valuables and unnecessary belongings at school. The Museum is not responsible for lost or stolen items. Students may not wear backpacks into the museum.
- Arrive a minimum of 5 minutes before your first program is scheduled to begin.
- Use restrooms before leaving school.
- Enter at the front doors. A staff member will be there to meet you.

### **Guided Activities in the Museum**

- The Museum will provide your students with a docent-led tour.
- These tours will involve the students working in smaller groups with their chaperones and one museum volunteer.
- Please let the museum staff know if you plan to bring your own activity or you prefer to guide the tour of your class.
- Special arrangements for small group activities/experiments can be made for different subjects. Contact the museum at 530-926-5508 for a current list of these.

### **Payment**

- Student groups must pay for their visit, either by cash, check or credit card. For the efficiency of your visit, we ask that groups have the correct amount and give it to the person at the front desk upon arriving.
- Guided programs cost \$1/person. Adult chaperones (1 adult/8 students) are free. Any number of adults more than that is charged \$1/person.

### **Guidelines for Student Behavior**

- Students must stay with chaperones at all times.
- Use only pencils for writing
- Use inside voices at all times.
- Look before you touch and obey the signs.
- No running, pushing, or roughhousing.
- No food, drinks, or gum in the museum.

### **Adult Supervision**

- Please break each class into three smaller groups (maximum of 36 students/class). If your school is bringing more than 36 students, please coordinate a tour of the Mt. Shasta Fish Hatchery (530-926-2215). The Museum tour and the Hatchery tour each take 1 hour.
- Put nametags on the students in large printing, so they are easy to read.
- One adult for every 8 students is required (except preschool – 1 adult for every 4 students)
- All chaperones are asked to be familiar with the guidelines for student behavior and assist the docents in helping the students pay attention and follow the rules.
- Chaperones may not bring additional children who are not part of the class.
- Chaperones will turn off cell phones in order to give the group their full attention and guidance.

### **Lunch**

- School groups eating lunch at the museum should plan to eat in the park on the same grounds as the museum and fish hatchery. There are no covered areas in the park.

**If you have any questions or concerns, please contact:** Jean Nels, Executive Director  
**Phone:** 530-926-5508 **Email:** [museum@mtshastamuseum.com](mailto:museum@mtshastamuseum.com)